

Department Description

City Council

Sandy City's optional council-mayor form of government vests the government of the municipality in two separate, independent, and equal branches. The executive branch consists of a mayor and administrative departments and officers; and the legislative branch consists of a municipal council. In Sandy, there are seven (7) council members, four elected from separate geographical council districts, and three elected at-large by the entire city electorate. All are elected for four (4) year terms.

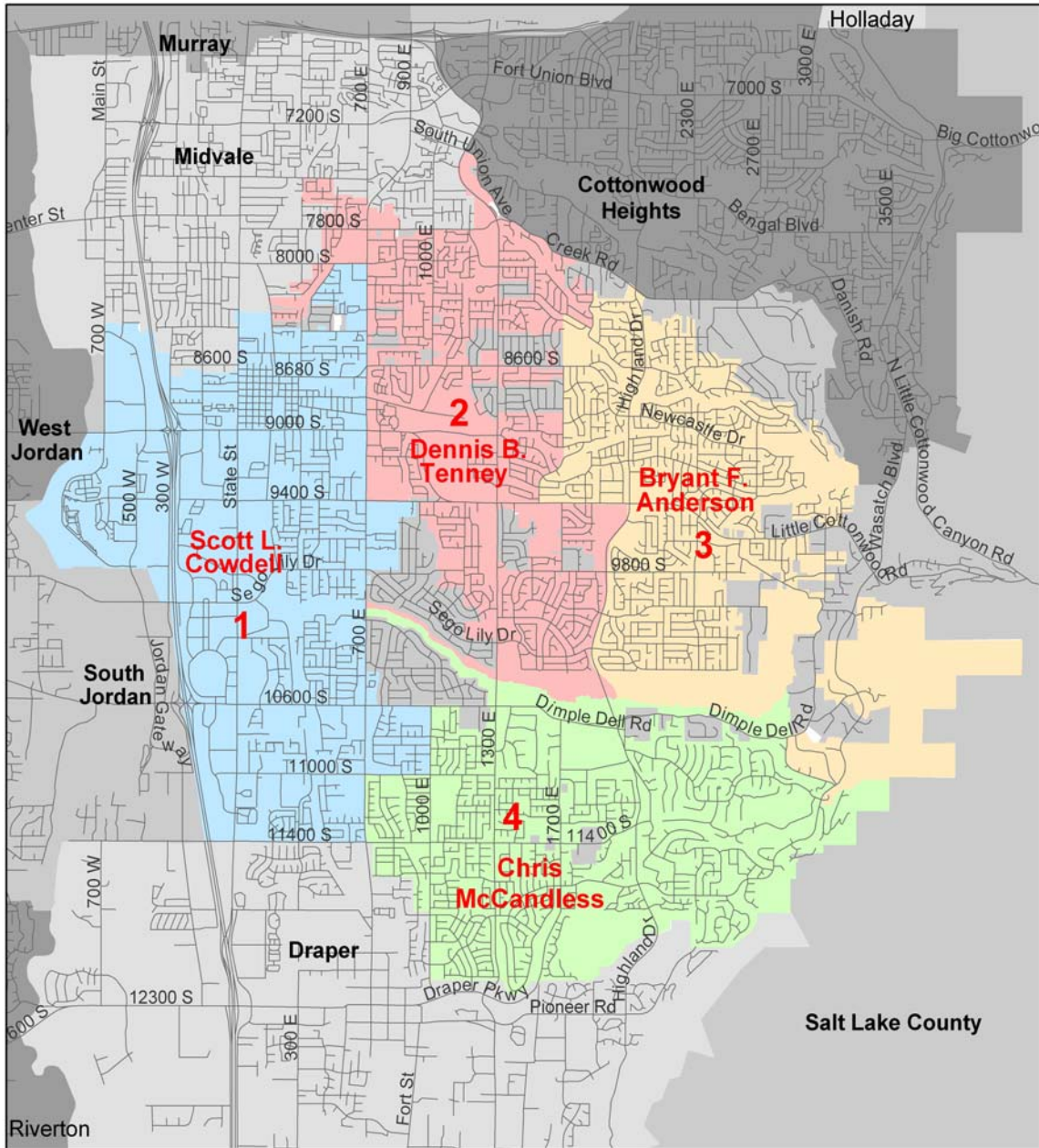
The City Council staffing function is performed by its council office, which consists of an Executive Director, an Office Manager, and an Executive Secretary.

Department Mission

The mission of the City Council is to set general and specific municipal policy, pass ordinances and resolutions, appropriate funds, review and monitor municipal administration, prescribe and adopt the city's budgets, set appropriate tax levies, establish water and refuse collection rates and other general tax and service rates, establish a zoning plan for the city, appoint special citizen advisory committees, and fulfill a variety of other duties prescribed by State statute.

The principal council office functions are:

- Liaison for Council with Mayor, CAO, department heads, city patrons/constituents, businesses, developers, citizen committees, and other cities' officials and staff.
- Respond to and research patron/constituent requests, concerns, and/or problems.
- Receive, review, and recommend items for Council study and agenda action.
- Review ordinances/resolutions to determine compliance with Council policies and directives.
- Research land use, zoning, planning, and development.
- Respond to Council chairperson and Council members' directives and research requests.
- Review and analyze activities and expenditures of departments for adherence to Council approved policy or for formulation of new/revised policy.

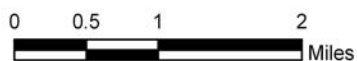


City Council Members

Council at Large:

Linda Martinez-Saville
Steve Fairbanks
Steve Smith

Scale: 1 Inch = 1 Mile



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 Andrew MacQueen, GIS Technician
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- Maintain and improve basic core municipal services.
- Maintain integrity of residential neighborhoods and preserve property values.
- Preserve and improve public infrastructure and transportation systems.
- Preserve existing and expand additional retail and clean commercial businesses.
- Develop and improve the city's recreational trails and increase recreational opportunities.
- Develop community and arts facilities.
- Strengthen communications with citizens, businesses, and other institutions.
- Maintain a highly qualified employee workforce.

Previous-year Accomplishments

Working with the Mayor and his administrative staff, and in some instances the planning commission, the Council accomplished the following:

- Conducted public hearings to amend the land development code to clarify accessory building uses and zoning for animals.
- Provided for deeding of city-owned property to UDOT for widening and improvements to State Street.
- Planned for and held joint discussions with South Jordan City to review development proposals and needs on the two cities' borders, including commuter rail operations.
- Reviewed city's Flood Control Master Plans.
- Opened budget and held public hearings to amend and increase appropriations; adopted eight budget resolutions.
- Adopted regulations to the development code regulating the use of skate board half-pipes in residential districts.
- Reviewed use of temporary signage regulations in the city.
- Reviewed with external auditors the city's 2004-2005 financial audit.
- Amended the administrative code regulations for employee probationary period.
- Held public hearings to regulate temporary land uses; amended Land Use Matrix.
- Reviewed operation of drug courts in other governmental entities; discussed questions and alternatives.
- Held upcoming goal-setting retreat discussions; discussed visioning process.
- Reviewed 9400 South 1300 East site plan issues.
- Conducted briefings on proposed "Little Cottonwood Development Projects."
- Held a two-day retreat to develop goals for the city.
- Toured Layton City to see the Hilton Garden Inn sited there; a similar hotel is coming to Sandy City.
- Held several follow-up discussions to the January goal-setting retreat; finalized 2006 goals.
- Held briefings and training on Land Use Development and Management Act (LUDMA).
- Reviewed consultant studies on Metro Water operations and administration.
- Approved interlocal agreement to create a Metro Fire Agency serving West Valley, South Salt Lake, South Jordan, Murray, Sandy, West Jordan, Midvale, and Bluffdale Cities.
- Held briefings on EPA/federal grants status with the Public Utilities Department.
- Reviewed Parks & Recreation long-term capital planning and Bonneville Shoreline Trail Plans.
- Reviewed Community Development projects underway/pending.
- Held briefings on The Living Planet Aquarium facility and operations and toured the facility at Gateway.
- Completed 2006 CDBG planning, review, public hearing, and grant submittal process.
- Annexed a number of development parcels, both residential and commercial.
- Completed formulation, review, and adoption of 2006-2007 city budgets.
- Adopted a number of commercial and residential property rezones.
- Adopted a number of code amendments; i.e. parking in Central Business District; amended streetscape and water conservation goals and policies; changes to recreational vehicle parking regulations.
- Adopted the Sandy City Emergency Operations Plan.
- Approved agreements to hold the Days of '47 Horse Parade in Sandy.
- Conducted briefings on Real Salt Lake Soccer operations in Salt Lake Valley.
- Conducted a number of City Council familiarization tours with city departments during summer and fall to review city operations including roads, parks, public utilities, economic development, recreation, public works, fire, and community development.
- Held planning discussions regarding undeveloped land parcels in Sandy and issues affecting future development.

Previous-year Accomplishments (cont.)

City Council

- Held a number of public hearings/approved ordinances to:
 - regulate signage-allowed and prohibited signs
 - rezone several residential and commercial parcels
 - amend residential parking requirements & restrictions
 - amend Central Business District uses unique to Office Park District
 - rezone land to facilitate development of the Real Salt Lake Soccer stadium
- Approved agreement with Salt Lake County for Sandy City operation of a small hazardous waste collection center.
- Held discussions and public hearings with Alta Recreation Board for increased revenues for District operations.
- Participated in various neighborhood visits in the city's annual Night Out Against Crime.
- Reviewed and approved plans for a number of city festivals and events: Fourth of July, Scarecrow Festival, Sandy Pride, Healthy Sandy, and the first Days of '47 Horse Parade celebration in the South Valley.
- Held Redevelopment Agency meetings amending community development project areas; created a new Community Development Area for Sandy Corners; approved RDA funding for several developments including South Towne Mall, Hilton Gardens, and Commons at Sandy.
- Reviewed efforts to control graffiti.
- Held a public hearing to amend Conditional Use (CU) Ordinance Procedures and adopt a new CU Ordinance.
- Conducted studies and discussion on procedures and legislation dealing with new school district creation.
- Conducted several public hearings dealing with new annexations of parcels into Sandy from unincorporated Salt Lake County.
- Opened city budgets of various funds, conducted hearings and provided for reappropriations in various funds; approved 20 funding resolutions.
- Assisted with "Utah Home Makeover" project in Sandy City.
- Held discussion and public hearing on the long-awaited "Historic Sandy Neighborhood Plan" and adopted the plan by ordinance.
- Appointed Don Milne to replace Steve Newton whose long and selfless service ended on the Metro Water Board.
- Approved hiring of a consultant for an alternative school district feasibility study.
- Conducted a major quadrant meeting in Historic Sandy at the Old City Hall.
- Reviewed alternatives for improved housing services in the city.
- Held discussions with Rocky Mountain Power to correct power outage problems in the city.

Significant Budget Issues

- 1 Equipment** - The FY 2007 amount will carry over into FY 2008 if laptops and server equipment are not purchased in FY 2007.

Budget Information

| Department 130 | 2004 Actual | 2005 Actual | 2006 Actual | 2007 Estimated | 2008 Approved |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Financing Sources: | | | | | |
| General Taxes & Revenue | \$ 98,627 | \$ 85,437 | \$ 104,549 | \$ 90,800 | \$ 106,931 |
| Administrative Charges | | | | | |
| 31411 Redevelopment Agency | 11,649 | 12,229 | 9,975 | 14,973 | 12,785 |
| 31412 Water | 22,416 | 34,613 | 32,348 | 47,631 | 44,691 |
| 31413 Waste Collection | - | - | - | 5,117 | 5,080 |
| 31414 Fleet Operations | 3,555 | 4,478 | 3,071 | 2,977 | 3,127 |
| 31415 Information Services | 921 | 1,169 | 868 | 2,977 | 3,127 |
| 31416 Storm Water | 4,236 | 5,055 | 3,814 | 6,164 | 5,479 |
| 314111 Risk Management | - | - | - | 2,977 | 3,127 |
| Total Financing Sources | \$ 141,404 | \$ 142,981 | \$ 154,625 | \$ 173,616 | \$ 184,347 |
| Financing Uses: | | | | | |
| 411111 Regular Pay | \$ 97,178 | \$ 100,351 | \$ 107,812 | \$ 120,356 | \$ 131,047 |
| 411211 Variable Benefits | 10,618 | 10,931 | 12,258 | 13,719 | 14,939 |
| 411213 Fixed Benefits | 33,608 | 31,699 | 34,555 | 39,541 | 38,361 |
| Total Financing Uses | \$ 141,404 | \$ 142,981 | \$ 154,625 | \$ 173,616 | \$ 184,347 |

Budget Information

Council Executive Staff

| Department 131 | 2004 Actual | 2005 Actual | 2006 Actual | 2007 Estimated | 2008 Approved |
|----------------------------------|-------------------|-------------------|----------------------|-------------------|-------------------|
| Financing Sources: | | | | | |
| General Taxes & Revenue | \$ 289,867 | \$ 270,074 | \$ 319,702 | \$ 354,295 | \$ 358,369 |
| Administrative Charges | | | | | |
| 31411 Redevelopment Agency | 4,180 | 3,424 | 3,776 | 4,102 | 4,273 |
| 31412 Water | 5,296 | 6,331 | 8,001 | 8,540 | 9,544 |
| 31413 Waste Collection | - | - | 3,423 | 3,601 | 4,152 |
| 31416 Storm Water | 1,976 | 1,812 | 1,849 | 2,169 | 2,239 |
| 314110 Recreation | - | - | - | 295 | 352 |
| Total Financing Sources | \$ 301,319 | \$ 281,641 | \$ 336,751 | \$ 373,002 | \$ 378,929 |
| Financing Uses: | | | | | |
| 411111 Regular Pay | \$ 170,363 | \$ 173,264 | \$ 191,388 | \$ 196,915 | \$ 208,741 |
| 411113 Vacation Accrual | - | - | 590 | - | - |
| 411211 Variable Benefits | 33,689 | 35,188 | 39,897 | 41,139 | 42,804 |
| 411213 Fixed Benefits | 18,607 | 15,053 | 13,851 | 14,792 | 15,309 |
| 411214 Retiree Health Benefit | 3,494 | 1,981 | 3,924 | 1,750 | 2,338 |
| 41131 Vehicle Allowance | 5,139 | 5,120 | 5,120 | 5,677 | 5,677 |
| 41132 Mileage Reimbursement | - | - | - | 200 | 200 |
| 4121 Books, Subs. & Memberships | 296 | 287 | 247 | 800 | 800 |
| 41231 Travel | 20,632 | 10,671 | 9,500 | 32,555 | 32,555 |
| 41232 Meetings | 9,099 | 10,024 | 11,382 | 9,800 | 9,800 |
| 41233 Quadrant Meetings | - | - | - | 7,000 | 7,000 |
| 41235 Training | 4,267 | 56 | - | 7,260 | 7,260 |
| 412400 Office Supplies | 3,509 | 2,990 | 3,374 | 4,500 | 4,500 |
| 412440 Computer Supplies | - | - | - | 675 | 675 |
| 412490 Miscellaneous Supplies | 542 | 667 | 1,080 | 1,000 | 1,000 |
| 412611 Telephone | 2,967 | 3,063 | 1,916 | 2,528 | 2,640 |
| 41341 Audit Services | 15,000 | 13,769 | 14,726 | 16,750 | 16,750 |
| 41379 Professional Services | - | - | - | 1,000 | 1,000 |
| 414111 IS Charges | 9,037 | 10,236 | 10,724 | 11,261 | 14,880 |
| 4174 Equipment | 4,678 | (616) | 29,032 | 17,400 | 5,000 |
| Total Financing Uses | \$ 301,319 | \$ 281,641 | \$ 336,751 | \$ 373,002 | \$ 378,929 |
| | | | | | |
| Staffing Information | Bi-weekly Salary | | Full-time Equivalent | | |
| | Minimum | Maximum | FY 2006 | FY 2007 | FY 2008 |
| Elected Officials: | | | | | |
| Council Members | | | 7.00 | 7.00 | 7.00 |
| Appointed - Category 1: | | | | | |
| City Council Executive Director* | \$ 2,720.80 | \$ 4,081.20 | 1.00 | 1.00 | 1.00 |
| Regular: | | | | | |
| Office Manager | \$ 1,260.80 | \$ 1,891.20 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | \$ 1,145.60 | \$ 1,718.40 | 1.00 | 1.00 | 1.00 |
| Total FTEs | | | 10.00 | 10.00 | 10.00 |

*Current incumbent has Regular Employee status. Upon attrition, new hire will have Appointed status.

